

**ACADEMIC SENATE of  
THE CALIFORNIA STATE UNIVERSITY AND COLLEGES**

AS-1106-79/FA

November 15-16, 1979

**POLICY ON STUDENT TAPING [AUDIO RECORDING]  
LECTURES**

WHEREAS, The issue of taping [audio recording] by students of instructional presentations is frequently raised; and

WHEREAS, The rights of faculty members to control both their instructional materials and classroom activities should be protected; therefore be it

**RESOLVED:**

That the Academic Senate of the California State University and colleges urge that the following be adopted as a system wide policy:

An instructor may, but is not required to, permit taping of lectures or classroom presentations. When a visiting lecturer is present, decision rests with the person giving the presentation. The instructor who gives such permission should do so in writing, specifying the approved uses or distribution of the tape. An instructor should be aware that in granting permission for taping, he or she may be surrendering copyright or other rights to such material.

In situations where a faculty member normally prohibits taping, students with disabilities shall be permitted to tape record upon affirmation that the physical disability precludes taking notes and that tapes shall be used only for their own course work or related educational purposes.

APPROVED

November 15, 1979

STUDENT AGREEMENT FOR TAPING [RECORDING]  
LECTURES

I, \_\_\_\_\_ (Name of Student) agree that I  
will not release the tape [audio] recording of

\_\_\_\_\_ (Professor's Name) class lectures  
in

\_\_\_\_\_ (Dept., Course # and Title) to any  
other person, agency or institution. I agree that these are solely for  
my use alone for the purpose of transcribing personal notes in order  
to master course content.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Professor Signature

\_\_\_\_\_  
Date

Questions? Please contact:

CSUMB Monterey Bay  
Student Disability & Accessibility Center (SDAC)  
Health & Wellness Services, Bldg. 80

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